

PA Multi-Region STEM - Unit Development

Participants are asked to please construct their Lessons and Units as indicated below. These instructions indicate how to go about putting your Lessons and Units together. All necessary files can be downloaded from: pastem.wikispaces.com. See “Immaculata Resources”.

Lessons (submit **digital copies** only to your COACH)

1. **Lesson 1 Unit 1 Template** – Use this template located on PAStem Wikispaces to write your first lesson.
 - a. Be sure to enter your name and grade level at the top of the template
 - b. Complete the template and try to address all 5 elements of the “5E” writing model (see info from “Pedagogy” session on “5E” and also the prompts within the lesson template.)
 - c. Save this file using the following filename format: “Last_L1U1_2013”
 - d. Email this lesson to your COACH by the assigned due date.
2. **Lesson 2** - Use the Lesson 1 template located on PAStem Wikispaces to write your second lesson (just change the lesson number).
 - a. Complete this template following the same instructions from #1 above.
 - b. Save this file using the following filename format: “Last_L2U1_2013”
 - c. Email this lesson to your COACH by the assigned due date.

Units (Submit **both digital and notebook hardcopies** to your COACH)

1. **Unit 1 Template** – This template contains additional pages to complete the Unit document.
 - a. Complete the pages listed in this template. May need information from each of your unit writing team members.
 - b. Insert your lesson files into the Unit document where prompted (saved previously – see #1 & 2 above).
 - c. Someone needs to volunteer to merge the lesson files into the unit file.
 - d. Save the entire Unit file as: “Last_Unit1_2013”. For this file, use the last name of the CONTACT PERSON.
2. **Optional Docs**: You may also add documents that you believe need to go with the lesson and/or unit. Items such as rubrics, student worksheets, student resources, etc. may be added as needed.

NB: Your goal is to create one complete Unit file for your work group.

3. **Notebook Cover Page** – Insert p.1 from the portfolio document behind the plastic sheet on the front cover of the notebook. You will be given notebooks at the meeting that precedes the evening when the Unit is due.

Please feel free to direct additional questions to your specific Coach or Coordinator.